



COLUMBUS

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Christian Academy

**REGISTRATION**

**PACKET**

**2018-2019**



# COLUMBUS

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## Christian Academy

### REGISTRATION

**Registration for the 2018-19 School Year will begin February 5, 2018 for the students that are presently enrolled in CCA.** Registration for siblings will be open Wednesday, February 14<sup>th</sup>. *We will open registration to the public on February 20<sup>th</sup>.* For your convenience, this packet of information includes information for your child/children and a tuition sheet for the 2018-19 school year.

#### **Registration:**

- Registration will be \$200 per student through March 29<sup>th</sup> and \$350 after March 29, 2018. *Registration Forms and Fees must be turned in together.*
- Extended Care Registration is \$25 per student through March 31st and \$40 per student after March 31, 2018. *Registration Forms and Fees must be turned in together.*
- Registration fees are **NON-REFUNDABLE**. Upon payment, places are reserved for the student. A registration fee refund will be considered only in the event of a mandated unavoidable relocation such as a military transfer. Written proof of such a required move must be submitted to the CCA office before JULY 1<sup>st</sup>.

#### **2018 - 19 School Year Tuition Payment Plan (copy enclosed):**

- Monthly tuition, to include a financing fee, will be on a 10-month period: **July 1, 2017 – April 1, 2018**. The Registration Fee is not included in this monthly plan.
- **Multi-child discounts for grades 1-12** will be as follows and will be subtracted from the total tuition: 2 children - \$700; 3 children - \$1,800; 4 children - \$3,000. There is a \$3,000 maximum discount per family.
- No discounts are available for the K3, K4 & K5 Program.
- Full-time paid ministerial staff of local churches will receive a 30% tuition discount per child.

#### **School Supply Fee:**

- Students in **K3 through 12<sup>th</sup> grades** will be provided a starter package of school supplies. A school supply company will prepare student supply packages based upon each individual teacher's supply list. All supplies in the starter package will be name brand supplies for longer durability. After the initial starter package, parents will be responsible for replenishing necessary supplies throughout the year. The School Supply Fee for the 2018-19 school year is \$75 per student. This mandatory fee will be due July 1, 2018 and is non-refundable.

#### **Sports Fee:**

- The Sports Fee for the 2018-19 school year is \$125 for each child. This includes students in grades 7 through 12 that will be playing one of the following sports: JV or Varsity Football, JV or Varsity Basketball, Soccer; Baseball, Softball or Track. This fee is **NON-REFUNDABLE**.



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## Christian Academy

### Admission Checklist

This application must be completed entirely by or on behalf of all students seeking admission to Columbus Christian Academy. It should be submitted to the Admissions Office.

- ✓ Application completed and returned
- ✓ Copy of student's Birth Certificate
- ✓ Copy of Student's Social Security Card
- ✓ Mississippi Certificate of Immunization Compliance Form 121
- ✓ Copy of recent report card, achievement test, high school transcript
- ✓ Registration Fee (\$200 through March 29, 2018; \$350 after March 29, 2018)
- ✓ Signed Statement of Faith
- ✓ Signed Commitment of Cooperative Effort
- ✓ Signed Student Conduct Agreement (7<sup>th</sup> – 12<sup>th</sup> Grades)
- ✓ Signed Educational Contract
- ✓ Family Interview (After CCA has reviewed student application, applicants will be contacted by an Administrator or Guidance Counselor to schedule an interview)

Event	Date(s)
Returning students enrollment begins	Feb. 5, 2018
Open enrollment for new students begins	Feb. 20, 2018
Last day for discounted registration fee	March 29, 2018
Supply Fee due (\$ 75 )	July 1, 2018
10 Month tuition plan payment begins	July 1, 2018 – April 1, 2019

**Notice of Nondiscriminatory Policy as to Student**

Columbus Christian Academy admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admission policies, athletic programs, and other school-administered programs.

Admissions  
Application  
&  
Agreements

# Columbus Christian Academy Application Form

2018-2019

Grade Entering \_\_\_\_\_

## **New Student Information:**

Student's Legal Name \_\_\_\_\_  
Last First Middle Goes By

Student's Address \_\_\_\_\_  
Street Apt. No.

\_\_\_\_\_ City State Zip

Student's Social Security No. \_\_\_\_\_ Student's Cell Number \_\_\_\_\_

Student's Email Address \_\_\_\_\_ Family Church Name \_\_\_\_\_

Date of Birth \_\_\_\_\_ Age \_\_\_\_\_ ( ) Male ( ) Female Child # \_\_\_\_\_ of \_\_\_\_\_

Mother's Maiden Name \_\_\_\_\_

Transfer Student ( ) Yes ( ) No If yes, Name of last school attended \_\_\_\_\_

Address of School \_\_\_\_\_ Phone \_\_\_\_\_

## **Parent/Guardian Information:**

### **Parent 1**

\_\_\_\_\_ Last First

Home Address \_\_\_\_\_  
Street Apt. No.

\_\_\_\_\_ City State Zip

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Employer \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_ (This email will be used to receive our school wide emails).

CCA Alumni ( ) Yes Year \_\_\_\_\_ ( ) No

### **Parent 2**

\_\_\_\_\_ Last First

Home Address \_\_\_\_\_  
Street Apt. No.

\_\_\_\_\_ City State Zip

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Employer \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_ (This email will be used to receive our school wide emails).

CCA Alumni ( ) Yes Year \_\_\_\_\_ ( ) No

**Family Information:**

Student lives with: ( ) Father ( ) Mother ( ) Legal Guardian ( ) Stepfather ( ) Stepmother

Student's parents are: ( ) Married ( ) Separated ( ) Divorced

If divorced please indicate type of custody ordered by the court: ( ) Joint ( ) Sole

Are there any legal custody situations that CCA should know? ( ) Yes, please explain ( ) No

Does your child have siblings currently attending CCA? ( ) No ( ) Yes

Name & Grade \_\_\_\_\_, Name & Grade \_\_\_\_\_,

Name & Grade \_\_\_\_\_, Name & Grade \_\_\_\_\_

**Emergency Contacts:**

List 2 additional contacts to be used in the event parents cannot be reached:

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Cell \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Cell \_\_\_\_\_

**Pick Up Information:**

In addition to emergency contacts, the following may pick up your child:

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Cell \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Cell \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Cell \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Cell \_\_\_\_\_

**Medical History:**

Does your child suffer from chronic or acute illness such as diabetes, epilepsy, asthma, or allergies, etc.? If so, please explain.

Does your child take medicine daily? If so, please list.

Describe any special learning differences, diagnoses, medical needs and other situations concerning this student that CCA should know.

**Medical Consent:** I give permission for the staff at CCA to administer medicine/medical treatment to my child when necessary.

( ) Yes ( ) No

**Discipline:** The discipline procedure of the school requires your cooperation. Therefore we, as parents, hereby agree to abide by the rules and regulations as adopted by CCA and those printed in the Student Handbook. Should we have questions concerning the enforcement of these rules we will communicate with school personnel according to the proper chain of authority which is: teacher, then administrator, then school board.

Student Name \_\_\_\_\_ Parent Signature \_\_\_\_\_

**Handbook Acknowledgement:** It is very important that you and your students in 5th -12th grades read the handbook.

Parents/guardians of K3-4th grade students are responsible for becoming familiar with the handbook policies that affect students in these grades.

\_\_\_\_\_ accepts parental responsibility regarding all rules as described in the CCA handbook.  
(Parent Signature)

\_\_\_\_\_ will read and will follow all rules as described in the CCA handbook.  
(Student Signature: 5th-12th grades only) (Student handbook can be downloaded at columbuschristian.com)

**Public Affairs:** CCA has my permission to use my child's name, photograph, and/or quotes for promotional purposes in the media ( ) Yes ( ) No. I give CCA permission to publish my information in the school's student directory ( ) Yes ( ) No.



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## Christian Academy

### Commitment to Cooperative Effort Expected of All Parents 2018-2019 School Year

**As parents of students attending Columbus Christian Academy, we will strive, with God's help, to uphold the following standards so that Christ will be honored in this ministry.**

1. We will join with the school and the Holy Spirit in helping our children to make a personal commitment to Jesus Christ and subsequently have a growing relationship with Him.
2. We will strive to serve as Christian role models and promote in our children the qualities of love, respect for authority, respect for property, integrity, honesty, purity, biblical male and female roles, and a commitment to living by the moral standards of the Bible. This includes a traditional marriage relationship between a man and woman as outlined in the Bible.
3. We will strive to support our students as they seek to live out the standards of the CCA Code of Student Conduct.
4. We will resolve conflicts by utilizing the principles outlined in Matthew 18, which specifically states "that we should go directly to the individual(s) involved". Likewise, we will keep problems within the school and not resort to external institutions to resolve our conflicts.
5. We will foster a spirit of love and harmony. We will abstain from gossip and avoid exhibiting a critical spirit.
6. We will join with the faculty in promoting good academic training through carefully monitoring our child's academic progress. This would include being aware of the student's average in all subjects and major assignments. Assistance should be provided in such a way as to help the students in weak areas while trying to foster personal initiative and responsibility toward school work.
7. We will support the policies and decisions of our school board, administration, and faculty.
8. We will endeavor to assist the school through attendance at special programs and events.
9. When attending extracurricular activities (i.e., athletic events), we will commit ourselves to exhibiting Christian fan behavior by showing respect for officials and visitors.
10. We will annually recommit ourselves to the principles of Christian education so that we will be a Christian school and not just a private school.
11. We will meet our financial obligations on time.
12. We will recognize that maintaining a quality program will most likely require annual tuition increases.
13. We will read the applicable students handbooks and support the policies stated therein.
14. We will make a commitment to pray on a regular basis for our students, faculty, administration, and board.
15. This Commitment to Cooperative Effort will be in effect for as long as my child/children attends/attend Columbus Christian Academy.
16. I understand that as a parent my child/children could be subject to disciplinary action including suspension or expulsion if my actions or attitude reflect a disrespect of Biblical standards, a disregard of school policies, or a lack of support of the teachers, administration or school board.

Please sign below and return

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Parent(s) or Guardian Signature

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Date



# COLUMBUS

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## Christian Academy

### Statement of Faith

We believe in the Triune nature of God as the Father, the Son, and the Holy Spirit. We believe these three are one God, Creator of Heaven and earth.

We believe in the full humanity and full deity of Jesus Christ. We believe He was born of a virgin, lived a sinless life, died vicariously to provide atonement for the sins of humanity, resurrected bodily from the tomb, ascended to the Father in Heaven, and will physically return according to the Father's perfect will.

We believe that the Bible is the written word of God, is inspired by the Holy Spirit and is without error in the original manuscripts. The Bible is the revelation of God's truth and is infallible and authoritative in all matters of faith and practice.

We believe salvation is by grace through faith alone. We believe God offers redemption to all who repent of their sin and confess Jesus as Lord.

We believe in the resurrection of both the saved and the lost-the saved to a resurrection of life and the lost to a resurrection of judgment.

We believe the church is the body of Jesus Christ and is invested with the responsibility to be witnesses of both the truth and love of God.

We believe God created humanity as distinctly male and female, and that each person is made in God's image. We believe human life is God's gift and should be fully valued from conception through death.

We believe marriage is the union of one biological man and one biological woman in a single, exclusive union. We believe God intends sexual intimacy to occur between only a man and a woman who are covenanted together in the union of marriage.

References: Acts 3:19-21; Romans 10:9-10; 1 Corinthians 6:9-11; Genesis 1:26-27; Genesis 2:18-25; Mark 10:6-9; 1 Corinthians 6:18; 1 Corinthians 7:2-5; Hebrews 13:4; Romans 1:25-27; Leviticus 20:13; 1 Corinthians 6:9-20; Matthew 15:18-20; Psalms 139; Mark 21:28-31; Matthew 5:16; Philippians 2:14-16; 1 Thessalonians 5:22

Please sign below and return

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Parent or Guardian Signature

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Date





# COLUMBUS

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## Christian Academy

### **Student Conduct Agreement** **Students 7th-12th**

The mission of Columbus Christian Academy is to provide a Christ-centered education of excellence to enable students to soar in truth and wisdom and to become men and women of true faith, equipped to stand strong for Christ and to impact their world for eternity.

Columbus Christian Academy's student body should consist of students who are individually committed to fulfilling Colossians 3:17 "Whatever you do, in work or deed, do everything in the name of the Lord Jesus".

As a student enrolled at CCA, I will seek to be diligent in upholding the standards of the school for myself and will encourage my fellow students to do the same.

I give my full support of the stated aims and policies of Columbus Christian Academy. I will make every reasonable effort to comply with the following:

1. I pledge to cooperate with and show respect for all authority placed over me, and I understand that defiant behavior is grounds for disciplinary action.
2. I understand that attending CCA is a privilege, and that my personal behavior is to be a testimony to the Lord in all aspects of my life.
3. I understand that I am to uphold the standards of CCA both on and off campus and that a violation of our standards could result in disciplinary action.
4. I understand that the on or off campus use of non-approved/illegal drugs could result in disciplinary action, including possible suspension or expulsion.
5. I understand that the use of profane language, the reading, viewing, or possession of pornographic materials and Biblically immoral behavior are against CCA standards.
6. I understand I may be suspended or expelled for academic dishonesty.
7. I realize that failure to support CCA as stated above may result in my involuntary dismissal.

*(Please sign below and Return)*

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Student Signature

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Date

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Parent or Guardian Signature

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Date

# Financial Information



# COLUMBUS

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## Christian Academy

### 2018-2019 Tuition Rates

The following fees are non-refundable and will not be prorated for any partial-year students. These fees are charged on a per student basis.

- Building Fee \$300
- Resource Fee \$300

These fees are already included in the monthly tuition breakdown.

<u>K3 and K4 Students:</u>	<u>Annual</u>	<u>Monthly-</u>
Per Child (7:30 – 3:00)	\$2,730	\$283
<u>K5 Students:</u>	<u>Annual</u>	<u>Monthly</u>
Per Child (7:30 – 3:00)	\$3,730	\$386

\*No discounts are available for the K3, K4 or K5 Program.

\* The above pricing does NOT include Extended Care.

<u>1<sup>st</sup> Through 12<sup>th</sup> Students:</u>	<u>Annual</u>	<u>Monthly</u>
One Child	\$5,080	\$526
Two Children	\$9,460	\$979
Three Children	\$13,440	\$1,391
Four Children	\$17,320	\$1,793

**ANNUAL TUITION MUST BE PAID IN FULL ON OR BEFORE JULY 5, 2018. MONTHLY TUITION, TO INCLUDE A FINANCING FEE, MUST BE PAID IN 10 MONTHLY PAYMENTS (BEGINNING JULY 5, 2018 AND ENDING APRIL 5, 2019).**

Other Required Fees: (not included in tuition rates listed with annual tuition)

Registration Fee (per student)	\$200 through March 31/\$350 after March 31
School Supply Fee (Grades K3 – 12 <sup>th</sup> )	\$75 due with July Payment
Athletic Fee (7 <sup>th</sup> – 12 <sup>th</sup> per athlete)	\$125

Optional Fees Include:

Early Care (per student)	\$1 per morning (6:35 a.m. – 7:30 a.m.)
Extended Care Registration Fee (K3 – 12 <sup>th</sup> Grade)	\$25 through March 31/\$40 after March 31
Extended Care Monthly Fee (K3 – 12 <sup>th</sup> Grade)	\$110 first child/\$77 per additional children
Extended Care Drop-In Fee	\$8 per day per child (Reg. fee not required)
Parking Pass	\$10



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## Christian Academy

### Bank Draft Authorization Form

Please complete this bank draft authorization form and return along with a voided check

Name of Bank: \_\_\_\_\_

City/State of Bank: \_\_\_\_\_

Bank Routing Number: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_

Amount of Draft: \_\_\_\_\_

**Funds will be drafted on the 1<sup>st</sup> business day of each month beginning in July and ending in April.**

I hereby authorize Columbus Christian Academy to draw monthly drafts against my bank account. I further authorize the bank to pay and charge to my account, monthly checks drawn in the amount listed above.

The above authorization is to remain in force until revoked by me in writing.

\_\_\_\_\_  
Signature accepted by Bank

\_\_\_\_\_  
Date

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◆◆◆Attach Voided Check ◆◆◆

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# COLUMBUS

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## Christian Academy

### Educational Contract

Total Tuition	\$ _____
Discount	\$ _____
Interest	\$ _____
Annual Tuition Payable	\$ _____
Supply Fee	\$ _____
Athletic Fee	\$ _____
Extended Care	\$ _____
Total Payable	\$ _____

This contract made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2018, by and between \_\_\_\_\_, hereinafter called the parent or guardians, and Columbus Christian Academy, a Mississippi non-profit corporation, hereinafter called the corporation.

WITNESSETH: For and in consideration of the sum of \$ \_\_\_\_\_ due and payable as set out in this contract, Columbus Christian Academy does hereby agree to provide education under a fully accredited curriculum in accordance with the rules and regulations as promulgated by its Board of Directors to the child or children listed below in the grade level for which said child or children are enrolled for the 2018-2019 school year. It is specifically understood by the persons enrolling the child or children hereunder that the rules and regulations of the corporation provide for, among other things, corporal punishment for disciplinary reasons. Said parents or guardians hereby consent and agree that said children enrolled hereunder may be corporally punished by the Administration under appropriate circumstance.

This contract is essential in order that the corporation may secure and maintain the necessary faculty and physical facilities for the education of the children which the parents or guardians

wish to enroll for **2018-2019 SESSION**. I understand that in signing this Educational Contract for the coming academic year, I am agreeing to accept the rules and regulations of the school as stated in the Student Handbook and the rule concerning payment of fees as referred to above. I understand that I am responsible for the full amount of this contract unless released from the reminder of balance by the Board of Directors. Furthermore, I agree to the policy of the school that no student will be permitted to take examinations nor will grades and transcripts be released unless the account has been paid in full.

The undersigned acknowledge and agree that Columbus Christian Academy retains the right at any time during the period of this contract to terminate this contract and dismiss the student(s) from Columbus Christian Academy if, in the discretion of the Administration, such action is warranted. In the event the student(s) is dismissed from the academy, the unearned portion of the tuition (per student) shown on the contract shall constitute full damages.

COLUMBUS CHRISTIAN ACADEMY admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. COLUMBUS CHRISTIAN ACADEMY does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies and athletic or other school-administrated programs.

_____	_____
Student	Grade
_____	_____
Student	Grade
_____	_____
Student	Grade
_____	_____
Student	Grade
_____	_____
Parent or Guardian Signature	Date

For value received I/We, jointly and severally, promise to pay to the order of COLUMBUS CHRISTIAN ACADEMY, a Mississippi non-profit corporation, in consecutive installments of \$ \_\_\_\_\_ on the first business day of each succeeding month thereafter until all said equal installments are paid, or in one lump sum payment.

In the event of default in making payment of any installment on the date required therefore, the holder may declare due and payable the entire unpaid balance of the note. I/We hereby authorize COLUMBUS CHRISTIAN ACADEMY to automatically draft my account in the

amount of \$30.00 for every check and/or bank draft which is returned as unpaid until such authorization is revoked in writing.

The makers, guarantors, and endorsers of this note hereby waive presentment, demand protest, and notice of dishonor and hereby agree to remain bound for the payment of this note notwithstanding any extension or extensions of time payment of it, or any part of it, made by agreement with any one of more parties hereto, and agree to pay all expenses incurred in collecting the same, including a 15% attorney's fee in case this note shall not be paid at maturity or when declared due and payable as provided herein. It shall be payable in lawful money of the United States of America acceptable as legal tender under the acts of congress.

Negotiable and payable to COLUMBUS CHRISTIAN ACADEMY

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Parent or Guardian Signature

Date

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Parent or Guardian Signature

Date

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Address

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City, State, Zip